## **SECOND LETTER (SL)**

## DATE

Dr. FIELD(FIRST NAME) FIELD(LAST NAME)
FIELD(ADDRESS1)
FIELD(ADDRESS2)
FIELD(CITY) FIELD(STATE) FIELD(ZIP)
FIELD(COUNTRY)

Dear Dr. FIELD(LAST NAME):

A short time ago we asked you to participate in the nationwide Survey of Earned Doctorates (SED). This study is conducted by the National Opinion Research Center (NORC) at the University of Chicago for the National Science Foundation and several other Federal agencies.

I am writing again to stress the significance that your response has for the overall accuracy of the results and the usefulness of the survey. The survey provides timely information to improve graduate education both at your doctoral institution and beyond. It helps government and educational institutions understand where they should place priorities at a time of limited resources. We are now closing out the data collection for the 2001 academic year and must receive your response as soon as possible in order to include it in the new compilation.

To the best of my knowledge, NORC has not yet received your SED. In case you did not receive it, or misplaced it, we are enclosing a replacement copy. We want to assure you that Federal law requires us to keep your answers private and confidential. We cannot release any information that would identify any individual's responses.

Please take a few minutes to complete the survey on-line via our secure Web server at https://survey.norc.net/sed2001. To access the server, you must enter a PIN number and password. Your PIN is FIELD(PIN) and your password is FIELD(Password). If it is inconvenient for you to complete the survey on the Web, please complete the enclosed questionnaire and return it today. For your convenience, we have provided a postage-paid return envelope. A summary of the results of the SED will be mailed to you if you so indicate on the Web-based or paper questionnaire.

We would be happy to talk to you about any questions or concerns that you might have about the survey. Please feel free to call 1-800-248-8649 (or send an e-mail note at 4800-SED@norcmail.uchicago.edu). Congratulations on receiving your doctorate and thank you for your participation in the SED.

Sincerely,

Susan T. Hill, Director

Doctorate Data Project

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